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24 JAN 1976

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MEMORANDUM FOR: Director, Bureau of Intelligence & Research, Department of State

SUBJECT : Consolidated Intelligence Resources Information System Data Submissions for 1976 (CIRIS)

1. Events of the past year have underscored the need for Consolidated Intelligence Resources Information System (CIRIS). In recent months the CIRIS data base has been used to respond to a variety of inquiries from Congress and the Executive Department concerning the distribution and targeting of NFIP resources. It has also been the principal data source for intelligence resource information used in assessing Community performance on FY-75 KIQs. It has provided internally consistent, commonly structured and arrayed management information pertinent to all NFIP programs. The availability of such data has eliminated the need for individual and time-consuming data calls.

2. Your efforts, combined with those of the IC Staff, to continually improve both the data base and the information it contains, will enable us to assemble an even more useful management tool in the year ahead. I therefore request that you provide data for fiscal years 1976, 1977 and 1978.

3. Intelligence resources information provided in response to this data call should be prepared in accordance with the Data Submission Instructions published in February 1975, and be forwarded to the Intelligence Community Staff by 30 April 1976. In providing CIRIS-76 data, the 1 July-30 September 1976 transition period should be treated independently as Fiscal Year 197T on Form 2812 as described in the Instructions. Detailed targeting of resources is not required for transition quarter resources.

4. To ensure full and effective use of CIRIS data in reviewing FY-77 programs, examining issues and in preparing

my FY 1978 National Foreign Intelligence Program recommendations, it is essential that verified CIRIS-76 information be available on 1 June. To that end, I urge you to make every effort to meet the 30 April 1976 date for submission of the CIRIS-76 reports.

7s/ W. E. Colby

W. E. Colby

IC/MPRRD/RAB

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